

H.P. STATE CONSUMER DISPUTES REDRESSAL COMMISSION,  
BLOCK NO.33, SDA COMPLEX, KASUMPTI, SHIMLA-171009.

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No. HP/CPC/1-223/01-VII-

Dated 14<sup>th</sup> June, 2022.

**\*ADVERTISEMENT NOTICE\***

Pursuant to directions of the Hon'ble Supreme Court of India passed in **Suo Moto Writ Petition (Civil) No.02/2021**, applications in the prescribed format are invited from desirous candidates with the following qualifications/experience for filling up of **three posts of Senior Scale Stenographer in the Pay scale of Rs.38,500/-, level 11, Cell-1** on the establishment of H.P. State Consumer Disputes Redressal Commission/District Consumer Commission. The number of vacancy is provisional and may vary according to the actual requirement of the Commission. The posts are to be filled up from amongst Junior Scale Stenographers/Steno-Typists already working in the Hon'ble High Court, District/Subordinate Courts, Government & Semi Government establishments having three years' regular service. Selection shall be made on the basis of proficiency test. Selected candidates shall have to serve anywhere in the State of Himachal Pradesh.

1. Academic Qualification: Should possess a Bachelor's Degree or its equivalent from a University recognized by the H.P. Govt.
2. English Short hand speed: 100 W.P.M.
3. English typing speed: 40 W.P.M.
4. Candidate should have adequate knowledge of word processing in computer.

The eligible candidates should submit their applications in the enclosed format through their respective Controlling Authorities along with testimonials & requisite fees, i.e. Rs.500/- in the shape of DD/IPOs in the name of Registrar, HP State Consumer Commission, Shimla, to this office on or before **15.07.2022 by 5 PM**. Applications received after due date/incomplete, will not be entertained.

**How to apply:-**

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Eligible and interested candidates would be required to apply offline. The requisite proforma is available on the official website, <https://hpconsumercommission.nic.in> of the State Commission.

BY ORDER

HON'BLE PRESIDENT

Endst. No. HP/CPC/1-223/01-VII- 2121-2329 Dated 14<sup>th</sup> June, 2022.

Copy forwarded to:-

1. The Registrar General, High Court of H.P. Shimla-1.
2. The Principal Secretary (FCS&CA) to the Govt. of H.P.
3. The Secretary (SAD) to the Government of H.P.
4. All the District & Sessions Judges, in H.P.
5. All the Heads of Department in H.P.
6. All the Deputy Commissioners in H.P.
7. All the Boards & Corporations in H.P.
8. All the Presidents, District Consumer Commissions, in H.P. with the request to display the Advertisement Notice on the Notice Board of the office, for wide publicity.
9. The TSP/Programmer State Commission. He is directed to upload the advertisement notice on the official website for information of all concerned.
10. Notice Board of this Commission.

  
14.06.2022  
Jt. Registrar  
9

**Application Format for the post of Sr. Scale Stenographer( on regular basis).**

Adv. No. \_\_\_\_\_ dated \_\_\_\_\_

To

The Registrar,  
H.P. State Consumer Disputes  
Redressal Commission, Shimla-171 009.

Space for  
passport size  
photo duly  
attested by the  
Gazetted Officer.

1. Name of the candidate (in capital letters): \_\_\_\_\_

2. Son/daughter/wife of : \_\_\_\_\_

3. Permanent Home address of the candidate: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Correspondence address of the candidate \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Date of birth (attach attested photocopy of proof): \_\_\_\_\_

6. i) Mobile No. \_\_\_\_\_

ii) Email address \_\_\_\_\_

iii) Aadhaar No. \_\_\_\_\_

7. Educational qualification (enclose photocopies of all relevant certificates, i.e.,  
Matriculation, 10+2 and Graduation/Post Graduation):

Sr. No.	Name of examination passed	Name of Board/ University	Name of Institute	Year of passing	Percentages of marks obtained
1.	Matric				
2.	10+2				
3.	Graduation				
4	PG				

8. i) Candidate's present Department \_\_\_\_\_  
\_\_\_\_\_

ii) Present post/designation of the candidate  
in the Department/post held: \_\_\_\_\_

iii) Date from which serving on regular basis: \_\_\_\_\_

9. Category to which belong: \_\_\_\_\_

10. Application Fees:

- i) Amount \_\_\_\_\_
- ii) Bank draft No. & date \_\_\_\_\_
- iii) IPO No. & date \_\_\_\_\_

**Note: - The candidates will be intimated through email only regarding conducting of proficiency/typing test. Hence, the candidates are required to essentially mention their email address against column No.6(ii) and are further advised to check their email every day.**

**Undertaking/Certificate**

It is certified that Sh./Smt./Ms. \_\_\_\_\_ Son/daughter/wife of Sh.  
\_\_\_\_\_ R/o \_\_\_\_\_  
\_\_\_\_\_ P.O. \_\_\_\_\_ Tehsil \_\_\_\_\_ District  
\_\_\_\_\_ H.P. is presently working on regular basis as \_\_\_\_\_  
in the department of \_\_\_\_\_ and as per his/her  
service record his/her date of regularization is \_\_\_\_\_.

It is also certified that the above said official has completed 3(three) years' regular service on or before the day of submission of application form.

Date: \_\_\_\_\_

Signature of the head office  
along with office seal

Name :

Designation:

**Declaration**

I, the above named candidate, solemnly affirm and declare that all the details given by me in the application format are true and correct and nothing has been concealed therein. If any discrepancy found in my application format or false at any stage then I shall be liable for all consequential actions including cancellation of candidature.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of the candidate